

# Portfolio Requirements for Histopathology Program

- 1- Cut-up / grossing
  - a. Number of cases
  - b. DOPS forms for Cut-up
  
- 2- Histochemical stain
  - a. Observed
  - b. DOPS forms for Histochemical Stains
  
- 3- Surgical cases reported
  
- 4- Frozen section
  - a. Observed
  - b. DOPS forms for frozen section
  
- 5- Cytology
  - a. Gynaecological cytology cases
  - b. Non-gynaecological cytology cases.
  - c. Attending FNA.
  - d. DOPS forms for performing FNA
  
- 6- Surgical pathology and ancillary techniques reporting
  - a. Immunohistochemical studies
  - b. Immunofluorescence
  
- 7- Clinical meetings (CPS, MDT, conferences, workshops, seminar, etc)
  - a. Attended
  - b. Presented
  
- 8- Research and critical appraisal
  - a. Participate and presenting cases
  - b. Contribute to writing research proposals and ethics submissions
  - c. Prepare articles for publication
  - d. Give oral and poster presentations of your research at scientific meetings
  
- 9- Personal professional development (PPD)
  - a. Category A:
    - i. Published article or manuscript accepted for publication in a peer reviewed journal where the trainee is the first or a major contributor
    - ii. Presentation of a oral paper at a national or international meeting or conference where the trainee is a major contributor to the work being presented contributing author
    - iii. Presentation of a poster at a national or international meeting or conference where the trainee is a major contributor to the work being presented and is significantly responsible for the production of the poster
    - iv. Presentation of a formal research proposal for original research in an area of anatomic pathology or a related

scientific field in a format that could be submitted to a research funding body

- b. Category B:
  - i. Oral presentation by the trainee of a topic, or case / cases at a hospital meeting, clinical meeting, regional meeting or grand round where the trainee had a major contribution to preparing and delivering the presentation.
  - ii. Presentation of a written report on an audit activity developed by the trainee or with significant trainee intellectual input in the development.
  - iii. Prepare and present pathology teaching sessions (lecture/seminar) for medical students, lab staff, GPs etc.

#### 10- Autopsy

- a. Observed
- b. Performed
- c. DOPS forms of performing autopsy

#### 11- Supervisor reports (evaluation forms)

- a. End of block
- b. End of rotation
- c. Six month evaluation
- d. End of the year
- e. 360 Degree (Multisource feedback)

#### 12- Quality management

- a. Participate in internal QAP
- b. Participate in external QAP

#### 13- Laboratory check list

- a. Participate in biosafety training
- b. Participate in orientation program
- c. Prepare and review incident reports
- d. Complete reading laboratory safety manual

#### 14- Educate colleagues and teaching

- a. Participate in and contribute to departmental teaching sessions,
- b. Teach colleagues to use new laboratory equipment and IT software and hardware
- c. Teaching medical student
- d. Mentor students and other trainees and advise on effective preparation for examinations